HEAD TEACHER
Mrs. K. McKeating

CONTACT
01282 771 146
www.st-john.lancs.sch.uk
bursar@st-john.lancs.sch.uk

POSTAL
St John's Road, Padiham
Lancashire. BB12 7BN

@StJohnsPadiham

LOVE ONE ANOTHER

PENALTY NOTICE FINES FOR SCHOOL ATTENDANCE ARE CHANGING

From Autumn Term 2024, only 2 penalty notices can be issued to the same parent in respect of the same child within a 3-year rolling period and any second notice within that period is charged at a higher rate. The following changes will come into force for Penalty Notice Fines issued after **19th August 2024.**

Where this guidance refers to a parent, this generally includes:

- all natural parents, whether they are married or not;
- all those who have parental responsibility for a child or young person;
- those who have day to day responsibility for the child (i.e. lives with and looks after the child).

PENALTY NOTICE FINES

Penalty Notice Fines are issued for Term Time Leave of 5 or more consecutive days.

If your child has 10 sessions in any 10-week period, a Penalty Notice will also be considered.

FIRST OFFENCE

A penalty notice is an out of court settlement. The first time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be: **£160 per parent, per child** paid within 28 days.
Reduced to **£80** per parent, per child if Paid within 21 days.

SECOND OFFENCE

(WITHIN 3 YEARS)

The second time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be a flat rate of:
£160 per parent per child paid within 28 days.

PER PARENT PER CHILD

Penalty Notice Fines are issued to each parent, for each child that is absent.
For example: 3 siblings absent for term time leave would result in each parent receiving 3 separate fines.
Please read the definition of who is classed as a parent.

THIRD OFFENCE AND ANY FURTHER OFFENCES

The third time an offence is committed for Term Time Leave or Irregular Attendance a Penalty Notice **will not be issued**, and the case will be presented to the Magistrates Court.

Magistrates' fines can be up to **£2500 per parent, per child.**

Cases found guilty in Magistrates Court can show in the parents DBS certificate, due to 'failure to safeguard a child's education.'